# Fast Track 2+2®

### 1000 Series Drive-Thru Timer System

### **User Guide**



R 01/01

### PHASE RESEARCH

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#### SET PARAMETERS WORKSHEET

#### **DEFAULT SETTING IN BOLD**

STORE HOURS			TARGETS		
First day of week: S M T W T F			Target Sta:		(line)
SUN	to		Day		_
MON	to		CUM1		(carried over)
TUE	to				
WED	to		A<=		2:30
	to		B<=		3:00
FRI	to		- C<=		3:30
SAT	to		D<=		4:00
(defaults are <b>6:00am</b> to <b>12:00am</b> , first day <b>Tue</b>	)		SHIFTS	START -	STOP
ACCESS CODE(S)			You have a choice of 3 shift po	eriods - you o	do not have to
Store			use all 3		
District					
(defaults are 0000 for both)					
HEADING			STATION OPTIONS		
			Please Call Customer Svc for H	elp	
Store					
Number			NIGHT MANAGER		C:00n m
Manager			Start		6:00pm  11:00pm
Phone			Stop		<del></del>
Report			Print Each Car	ON	OFF
PRINTER OPTIONS	Circle on	e per line	BEEPER OPTIONS		
Print each car	ON	OFF	1 Beep	ON	OFF
Every 1/4 hour	ON	OFF	2 Beep	ON	OFF
Every 1/2 hour	ON	OFF	3 Beep	ON	OFF
Every hour	ON	OFF	4 Beep	ON	OFF
Every CUM period	ON	OFF	>D Repeat @		(15 sec)
Every shift	ON	OFF	Main unit Beeper	ON	OFF
Daily at closing	ON	OFF	Beep for arrival Menu	ON	OFF
Daily at opening	ON	OFF	Beep for arrival W1	ON	OFF
Weekly report	ON	OFF	Beep for arrival W2	ON	OFF
Monthly report	ON	OFF	Beep for arrival Line	ON	OFF
Print header	ON	OFF	REMOTE DISPLAYS		
Printer allowed	ON	OFF	Remote 1		(A line)
CUM PERIODS	START	- STOP	Remote 2		(A Win2)
You have a choice of 8 CUM pe		have to	Remote 3		_ ` ′
use all 8 - however, your first C	CUM period should	start	Remote 4		_
when your store opens and yo	ur last CUM period	should	Flash Avg For:		(daily)
end when your store closes.			- Idon 7.0g For.		_ ` `,
NOTES:					
			<del></del>		<u></u>

DATE:			

#### **CUM Periods**

	Sun		Mon		Tue		Wed		Thur		Fri		Sat	
st	tart	stop	start	stop										
	ore ening time		Store opening time											
2														
3														
4														
5														
6														
7														
3		Store closing time		Store closing time		Store closing time		Store closing time		Store closing time		Store closing time		Store closing time

#### Shifts

	Sun		Mon		Tue		Wed		Thur		Fri		Sat	
	start	stop												
1														
2														
3														

NOTES:		

#### SET PARAMETERS WORKSHEET

#### **DEFAULT SETTING IN BOLD**

STORE HOURS			TARGETS		
First day of week: S M T W T F			Target Sta:		(line)
SUN	to		Day		_
MON	to		CUM1		(carried over)
TUE	to				
WED	to		A<=		2:30
	to		B<=		3:00
FRI	to		- C<=		3:30
SAT	to		D<=		4:00
(defaults are <b>6:00am</b> to <b>12:00am</b> , first day <b>Tue</b>	)		SHIFTS	START -	STOP
ACCESS CODE(S)			You have a choice of 3 shift po	eriods - you o	do not have to
Store			use all 3		
District					
(defaults are 0000 for both)					
HEADING			STATION OPTIONS		
			Please Call Customer Svc for H	elp	
Store					
Number			NIGHT MANAGER		C:00n m
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Phone			Stop		<del></del>
Report			Print Each Car	ON	OFF
PRINTER OPTIONS	Circle on	e per line	BEEPER OPTIONS		
Print each car	ON	OFF	1 Beep	ON	OFF
Every 1/4 hour	ON	OFF	2 Beep	ON	OFF
Every 1/2 hour	ON	OFF	3 Beep	ON	OFF
Every hour	ON	OFF	4 Beep	ON	OFF
Every CUM period	ON	OFF	>D Repeat @		(15 sec)
Every shift	ON	OFF	Main unit Beeper	ON	OFF
Daily at closing	ON	OFF	Beep for arrival Menu	ON	OFF
Daily at opening	ON	OFF	Beep for arrival W1	ON	OFF
Weekly report	ON	OFF	Beep for arrival W2	ON	OFF
Monthly report	ON	OFF	Beep for arrival Line	ON	OFF
Print header	ON	OFF	REMOTE DISPLAYS		
Printer allowed	ON	OFF	Remote 1		(A line)
CUM PERIODS	START	- STOP	Remote 2		(A Win2)
You have a choice of 8 CUM pe		have to	Remote 3		_ ` ′
use all 8 - however, your first C	CUM period should	start	Remote 4		_
when your store opens and yo	ur last CUM period	should	Flash Avg For:		(daily)
end when your store closes.			- Idon 7.0g For.		_ ` `,
NOTES:					
			<del></del>		<u></u>

DATE:			

#### **CUM Periods**

	Sun		Mon		Tue		Wed		Thur		Fri		Sat	
st	tart	stop	start	stop										
	ore ening time		Store opening time											
2														
3														
4														
5														
6														
7														
3		Store closing time		Store closing time		Store closing time		Store closing time		Store closing time		Store closing time		Store closing time

#### Shifts

	Sun		Mon		Tue		Wed		Thur		Fri		Sat	
	start	stop												
1														
2														
3														

NOTES:		



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#### **SECTION 1 - INTRODUCTION**

#### 1-1 General

The Fast Track 2+2 Timer (also referred to as the Timer) helps you operate a drive-thru store more efficiently and profitably by tracking the progress of customer vehicles through the ordering and delivery process. Management and staff can use this information in crucial ways:

- To analyze service time
- To improve productivity
- To set performance goals and incentives
- To measure performance
- To predict staffing requirements based on past experience
- To compare shifts, seasons, and stores

#### 1-2 Elements of a Fast Track 2+2 Timer

A Timer consists of the following elements:

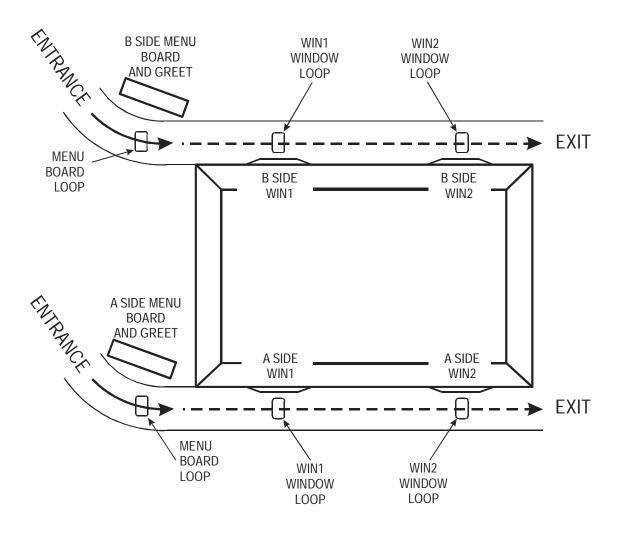
- A Main Console with:
  - H a Liquid Crystal Display (LCD)
  - H Status Lights for monitoring eight stations
  - H a Thermal Printer
  - H a Keypad for controlling system operation
- Up to six large, LED Remote Displays that show time and give performance information by flashing average times during non-active timing. These Displays can use a series of audio beeps to indicate status of performance goals.
- Sensor data channels that detect vehicles in the drive-thru lanes. (Loops embedded in the drive-thru pavement are a typical kind of vehicle sensor.)
- Communication sensor data channels that detect conversation between employees and customers.

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A fully functional system requires a customer-furnished Intercom, Menu Board Loop with Vehicle Detector and the Fast Track 2+2 Timer. At a minimum, the Timer contains a Main Console and a Remote Display. The Main Console interfaces with the customer-furnished Intercom and Vehicle Detector, Window Loops, and from one to six Remote Displays.

The Timer can work with a single or double lane drive-thru restaurant. A typical fast food restaurant with two drive-thru lanes is pictured below: Side A is the primary drive-thru lane (with the *driver* seated closest to the cashier and service windows). Side B is the secondary drive-thru lane (with the car *passenger* closest to the cashier and service windows). Each lane has a communications system (Intercom) and three Loops to detect cars. One Loop is located at the Menu Board, another at WIN 1, and a third at WIN 2 on both Side A and Side B. The Loops allow the Timer to detect when cars arrive and leave the Loop locations.



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#### 1-3 Features

The Fast Track 2+2 Timer helps you improve and maintain efficiency and profitability with the following features:

- Automatic operation that handles most of your routine requirements (For the most part, your job is to replace printer paper and let the Timer do its job!)
- Indicator lights that let *you see at a glance exactly where the cars are* in your drive-thru lanes
- Automatic operation that helps *identify drive-thru problems* and then lets you manually correct them
- Data displays and printed reports that give you both *summary and real-time information*, so you and your staff have *instant* performance feedback
- Automatic printing at scheduled intervals
- Flexible reporting that allows you to analyze *both current and historical drive-thru data*, so that you can compare past and present performance as well as the effects of product, staff, and policy changes
- Comprehensive reporting to help you determine how *efficiently* your staff serves your customers, the percentage of vehicles meeting your *performance goals and standards*, and the performance of different shifts in relation to one another, as well as help you to predict *staffing needs*.
- Optional report settings:
  - H Reporting period can be set for ¼ hour, ½ hour, hourly, every CUM period, every shift, daily (at closing or opening), weekly, and monthly reports.



#### 1-4 Using the Fast Track 2+2 Timer

When the Timer is installed, it is programmed to automatically display data and produce reports based on the store's operation.

As cars arrive and depart from your drive-thru stations, the Timer adds database event records that include date and time of day information for reporting and comparison. These include:

- Event records when your communications system is used to greet cars
- Status records for events like application of power or entry of a security password
- Exception records for unusual conditions

You will use only a few of the Timer's many features on a daily basis. A numeric password – to protect your configuration from accidental changes – is required to use some of these features.

This manual will show you how to use these powerful tools.

#### 1-5 Using this Manual

This manual will familiarize you with most of the Timer's functions and instruct you how to customize its behavior to meet your special or changing requirements. Simply look in the Table of Contents or Index for the section describing the feature.

You will find the following symbols and characters used throughout this manual:

**ARROWS** – Press the Up, Down, Left, and Right arrow keys appropriately, usually to move the cursor (a solid block,) to a position on the screen. The position you have moved to is indicated by the cursor.



**SQUARE BRACKETS AROUND TEXT** (example: [SET PARAMETERS]) – Use ARROW KEYS and, where specified, to move to the menu option line specified in the brackets.

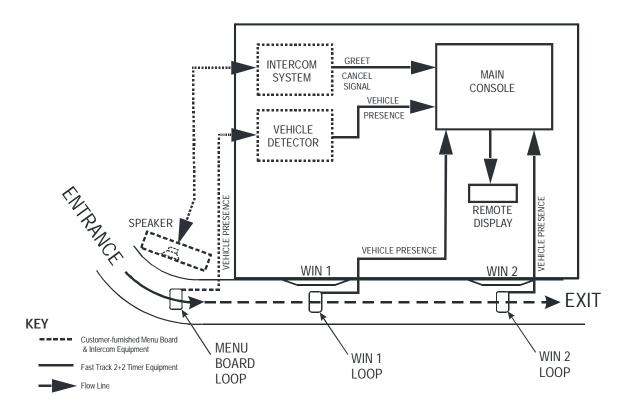


#### **SECTION 2 - OPERATION**

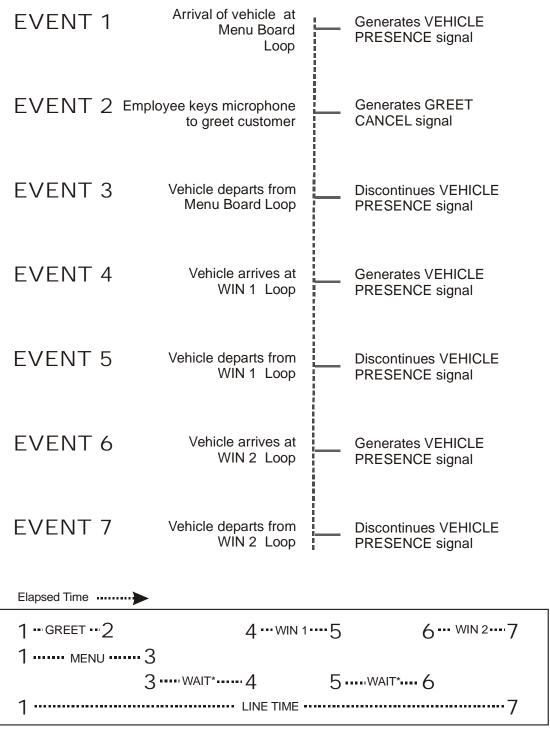
#### 2-1 General

The Fast Track 2+2 Timer operates automatically with a minimum of operator attention, updating the data on its Activity screen and Remote Displays, and printing regularly scheduled automatic reports.

A simple Fast Track 2+2 Timer (for a single lane, two-window drive-thru) is pictured below:







\*NOTE: Full Line Time includes the wait time between 3 - 4 and 5 - 6

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#### 2-1.1 Multiple Vehicles

The Timer is capable of keeping track of up to 16 vehicles moving simultaneously through each drive-thru lane. The Timer can track the progress of each vehicle independently, accurately noting when each car moves onto or off a vehicle detection zone.

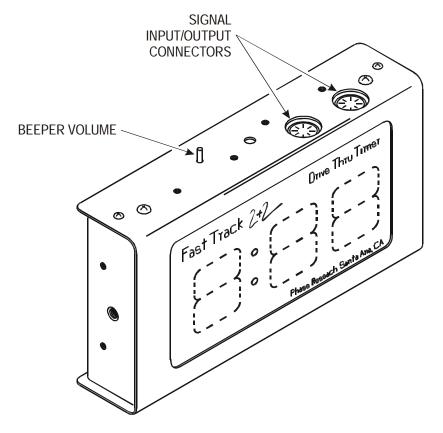
#### 2-2 Electrical Power

The Timer's electrical power, supplied by an external transformer, is always left on. The transformer is connected by a power cord to a 110 VAC power outlet.



#### 2-3 Remote Displays (L1 Thru L8)

The Remotes display in minutes and seconds, or seconds only, the time each car spends during key steps in the ordering and sales process.



One to Six Remote Displays May be Programmed to:

- Show the elapsed time for a selected event in progress. See "Setting Remote Display Options" on page 3-23.
- Show the average event time for a selected time period (indicated by flashing mode). See "Setting Remote Display Options" on page 3-23.
- Show the same information on more than one Display (example: one Remote for your cashier and customers, and another for your cooks). See "Setting Remote Display Options" on page 3-23.
- Communicate information through audible beeps (example: a car exceeds target time "A"). The beep volume can be adjusted up or down as desired. See "Setting Targets" on page 3-17 and See "Setting Beeper Options" on page 3-37.

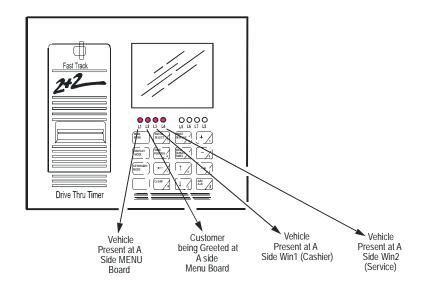


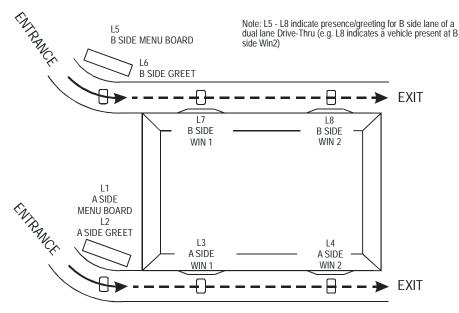
#### 2-4 LED Status Lights

The eight LED (Light Emitting Diode) Status Lights on the Main Console show how customers are moving through your drive-thru system. Labeled L1 through L8, these lights are activated when their corresponding stations are active or occupied.

The pattern of the L1...L8 indicator lights on the Console lets you see at a glance where the cars are in your drive-thru lanes. They also help you make sure that the Timer and its sensors are working together properly.

Below is an example of what the LED Status Lights might indicate in a store with two drivethru lanes ("A" and "B") and four monitored stations in each lane.







#### 2-5 Keypad

The Keypad is your entry to the Timer's many features and options, allowing you to access the Timer's numerous screens and customize its reports and features.

The keys and their basic functions are described below:



Is used to start most programming and to return to the Activity Screen.



Selects a menu option. Also used to move to the next screen in a sequence and for confirming selections.



Prints a copy of the display screen.



If reports are printing, this key stops the printing. Also advances printer tape by one line.



Move the cursor. The cursor is a blinking underline option for data entry fields.



Used for changing settings on the Timer's screens.



Displays the dayparts and shifts settings.



Displays one event showing the percentage of service times meeting performance goals.



Toggles displays to show data from different drive-thru lanes.

EACH KEY PERFORMS SPECIAL FUNCTIONS DEPENDING ON THE SCREEN DISPLAYED.

NOT ALL KEYS ARE ACTIVE WITH ALL SCREENS.



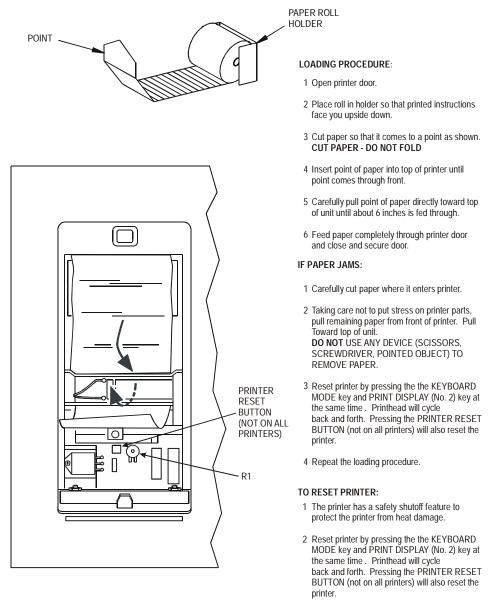
#### 2-6 Thermal Printer

The Thermal Printer prints reports and logs significant events that occur during the Timer's operation, both automatically as scheduled and manually as desired.

The printer uses special thermal paper tape, designed to print only on the side facing out on the roll. The serrated edge of the paper exit slot helps you to neatly tear off reports.

When the paper tape's edges begin to turn pink, it is time to load a new roll. To do so:

**NOTE:** Do not use any keys while loading paper.





#### **SECTION 3 - SET PARAMETERS**

#### 3-1 General

The Fast Track 2+2 Timer comes from the factory with its default settings programmed for a *typical* Timer system. Many of these settings or parameters can be changed to reflect a store's specific operations, and can also be revised repeatedly as the store's operation changes. Once a new system has been installed, programmed by the installer and tested, the Store Manager can change these settings as necessary to reflect local operations.

This section provides detailed instructions on viewing and changing specific Timer operations. Other important details - such as descriptions of the parameters themselves - may be found in DEFINITIONS OF TERMS in APPENDIX A1.

With each of the Setting Parameters procedures covered in this section, the Activity Screen is the first screen visible (below). You may also return to the Activity screen at any time from any of the Setting Parameter screens.

$\overline{}$	8		2	1	А	М			T	U	v		$\overline{}$	C	T		1	0
_				_			_	_		_		_		_		_		
C	U	M	1		6	:	0	0	Α	M	-	1	1	:	0	0	Α	M
S	Н	F	1		6	:	0	0	Α	M	-		4	:	0	0	Ρ	M
								N	0	W					A	V	G	
G	R	E	E	T										:	0	6	•	0
M	E	N	U											:	1	4	•	0
W	I	N	2										1	:	3	4	•	0
L	I	N	Е										2	:	4	7	•	0
			Ι	·I	N	3		D	A	I	L	Y						
Α								1	4	3						6	0	%
В									2	2							9	%
С									4	9						2	0	%
D									1	5							6	%
F									1	1							5	%
т	0	Т	Α	L	C	A	R	S							2	4	0	

Most procedures require the Store Manager to use a 4-digit Access Code for security purposes. A second Access Code should be set for the District Manager, and either code can be used to change store parameters.

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**NOTE:** Everytime you press the Main Menu key you will be forwarded to this screen.

1	0	:	0	0		P	М			Т	U	E		0	С	Т		1	0
				1	1	I	3	1	1	τ	J								
R	E	s	E	т		L	0	0	P										
R	E	M	0	v	E		С	Α	R		F	R	0	M		L	I	N	Е
Р	R	I	N	т		н	E	Α	D	I	N	G							
M	A	N	υ	A	L		P	R	I	N	т		С	υ	R	R	E	N	Т
M	A	N	υ	A	L		P	R	I	N	т		P	R	E	v			
N	I	G	н	Т		M	A	N	A	G	E	$\mathbf{R}$							
S	E	Т		P	A	$\mathbf{R}$	A	M	E	T	E	$\mathbf{R}$	S						
D	I	A	G	N	0	S	Т	I	C	S									
R	E	S	E	Т		M	Е	M	0	R	Y								
l																			

In the following pages, the procedures for changing store parameters are presented as follows:

Setting Time, Day, And Date	3-3
Setting First Day Of Week And Store Hours.	3-5
Setting Access Codes	3-7
Setting CUM Periods	3-9
Setting Shift Periods	
Setting Targets	3-17
Setting Station Options	
Setting Remote Display Options	
Setting Printer Options	3-27
Setting Heading	
Viewing Night Manager Information	
Setting Night Manager	
Setting Beeper Options	



### **SETTING TIME, DAY, AND DATE**

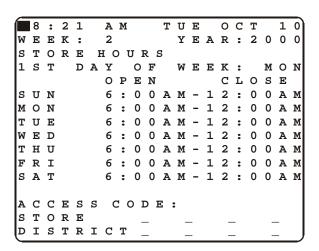
**NOTE:** If no keys are pressed in a short period of time, the timer times out and automatically returns to the Activity screen. If this occurs any unsaved data will be lost.

- 1. Press to open Menu screen.
- 2. Press to move cursor to [SET PARAMETERS].
- 3. Press Press. You are then prompted to enter your 4-digit Access Code.
- 4. Enter your 4-digit Access Code. The cursor is now on TIME/STORE HRS/CODE.

**NOTE:** If an Access Code needs to be set, see the separate *Setting Access Code* procedure information (beginning with step 6). Otherwise, continue with the following:

5. Press to open the Time/Store Hours/Code screen.

**NOTE:** Cursor is now in upper left-hand corner of Time/Store Hours/Code screen.



6. Press The cursor is moves one space to the right.

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7. Press + 3 or - 6 to increase or decrease the Hour.

**NOTE:** Changing the Hour also changes AM or PM accordingly. 12:00 AM is midnight 12:00 PM is noon.

- 8. Press to move to the MINUTES.
- 9. Press + 3 or 6 to increase or decrease the Minutes.
- 10. Press to move to the DAY of the week.
- 11. Press or until the correct Day is set.
- 12. Press to move to the MONTH.
- 13. Press or until the correct Month is set.
- 14. Press to move to the DATE.
- 15. Press + or until the correct Date is set.
- 16. Press to save changes.
- 17. Press to move to the colon [:] after YEAR. Press until the correct Year is set.
- 18. Press and then twice to return to the Activity screen.



#### SETTING FIRST DAY OF WEEK AND STORE HOURS

Time, Day, and Date must be set before store hours can be set. If Time, Day, and Date are set, proceed with Setting Store Hours as follows:

**NOTE:** If no keys are pressed in a short period of time, the timer times out and automatically returns to the Activity screen. If this occurs any unsaved data will be lost.

- 1. Press MAIN to open Menu screen.
- 2. Press to move cursor to [SET PARAMETERS].
- 3. Press Select 1. You are then prompted to enter your 4-digit Access Code.
- 4. Enter your 4-digit Access Code. You are now in the Set Parameters screen.
- 5. Press You are now in the Time/Store Hours/Code screen.

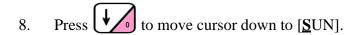
**NOTE:** The cursor is now in the upper left-hand corner of the Time/Store Hours/Code screen.

																			_
	8	:	2	1		A	M			Т	U	E		0	С	Т		1	0
W	Е	Е	K	:		2					Y	E	A	$\mathbf{R}$	:	2	0	0	0
s	T	0	$\mathbf{R}$	E	Ε	I (	τ	נ ד	R S	3									
1	S	т		D	A	Y		0	F		W	E	E	K	:		M	0	N
						0	P	E	N					С	L	0	s	E	
S	U	N				6	:	0	0	Α	M	-	1	2	:	0	0	A	M
М	0	$\mathbf{N}$				6	:	0	0	A	M	-	1	2	:	0	0	A	M
т	U	Е				6	:	0	0	A	M	-	1	2	:	0	0	A	M
W	Е	D				6	:	0	0	A	M	-	1	2	:	0	0	A	M
т	н	υ				6	:	0	0	A	M	-	1	2	:	0	0	A	M
F	R	I				6	:	0	0	A	M	-	1	2	:	0	0	A	M
s	Α	Т				6	:	0	0	Α	M	-	1	2	:	0	0	A	M
А	С	С	E	S	S	(	2 (	ו כ	D I	E :	:								
s	Т	0	R	E				_	_		_	_		_	_		_	_	
D	I	S	T	R	I	C	T	-	_		_	_		-	_		-	_	

- 6. Press to move cursor down to [1st DAY OF WEEK:].
- 7. Press until the  $1^{st}$  Day of the Week is correct.

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- 9. Press enter to move cursor to the right to the OPEN time.
- 10. Press + 3 or 6 to adjust your Open time.

**NOTE:** Please observe AM and PM: 12 p.m. is noon; 12 a.m. is midnight.

- 11. Press to move cursor down to [MON]. Continue setting OPEN times for Monday through Saturday.
- 12. Press to move cursor to the CLOSE time.
- 13. Press until the CLOSE time is set.
- 14. Press to move cursor up to the closing time for Friday. Continue setting CLOSE times for Friday through Sunday.
- 15. Press to save changes.
- 16. Press twice to return to the Activity screen.

**NOTE:** Any adjustments made to Store Hours require changes to be made to CUM(s) and Shifts as well.



#### **SETTING ACCESS CODES**

**NOTE:** If no keys are pressed in a short period of time, the timer times out and automatically returns to the Activity screen. If this occurs any unsaved data will be lost.

- 1. Press MAIN to open Menu screen.
- 2. Press to move cursor to [SET PARAMETERS].
- 3. Press You are then prompted to enter your 4-digit Access Code.
- 4. Enter your 4-digit Access Code. You are now in the Set Parameters screen.
- 5. Press ENTER SELECT 1. You are now in the Time/Store Hours/Code screen:

**NOTE:** The cursor is now in the upper left-hand corner of the Time/Store Hours/Code screen.

_																			_
	8	:	2	1		Α	M			Т	U	E		0	С	Т		1	0
W	E	E	K	:		2					Y	E	A	$\mathbf{R}$	:	2	0	0	0
s	Т	0	R	$\mathbf{E}$	E	I (	ו כ	J	2 5	3									
1	s	Т		D	A	Y		0	F		W	Е	E	K	:		M	0	N
						0	P	E	N					C	L	0	S	Е	
s	U	$\mathbf{N}$				6	:	0	0	A	M	-	1	2	:	0	0	A	M
М	0	$\mathbf{N}$				6	:	0	0	A	M	-	1	2				A	M
т	U	E				6	:	0	0	A	M	-	1	2	:	0	0	A	M
W	E	D				6	:	0	0	A	M	-	1	2	:	0	0	Α	M
т	н	U				6	:	0	0	A	M	-	1	2	:	0	0	A	M
F	R	I				6	:	0	0	A	M	-	1	2	:	0	0	A	M
S	Α	Т				6	:	0	0	Α	M	-	1	2	:	0	0	A	M
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D	I	S	Т	R	I	С	Т	_	_		_	_		_	_		_	_	

**NOTE:** If you do not wish to change the Store Access Code, proceed to step 9.

- 6. Press to move cursor down to the [STORE] Access Code.
- 7. Press to move cursor right to the first Store Access Code number space.

#### PHASE RESEARCH USER GUIDE



8. Press number keys to select a 4-digit Code for the Store Manager. As you enter each number, an asterisk (\*) appears on the screen. The actual numbers do not appear so that others are not able to see your selection. The cursor moves directly to [DISTRICT] after the Store Access Code is entered.

**NOTE:** If you do not wish to change the District Access Code, proceed to step 12. If you wish to change the District Access Code (in addition to the Store Access Code), proceed to step 10.

- 9. Press  $\underbrace{\bullet}_{0}$  to move cursor down to the [ $\underline{\mathbf{D}}$ ISTRICT] Access Code.
- 10. Press elect to move cursor right to the first District Access Code number space.
- 11. Press number keys to select a 4-digit Code for the District Manager. This code can be the same as or different than the code for the Store Manager.
- 12. Press wice to return to the Activity screen.

**NOTE:** This access code is needed for all future parameter changes. Keep this code in a safe location for future reference.



#### **SETTING CUM PERIODS**

Store hours must be set before CUM (cumulative) Periods can be set. Existing Cum Periods can be viewed by pressing from the Activity screen. CUM Periods are also referred to as Dayparts.

Start time on CUM1 must be the same as the store opening time. The end time on the last CUM must be the same as the store closing time. CUMs CANNOT OVERLAP AND MUST BE IN ORDER (from earliest time to latest time) WITH NO GAPS BETWEEN THEM.

**NOTE:** If no keys are pressed in a short period of time, the timer times out and automatically returns to the Activity screen. If this occurs, any unsaved data will be lost.

IMPORTANT: IF YOU PROCEED WITH THE FOLLOWING PROGRAMMING, ALL CAR COUNT DATA WILL BE LOST.

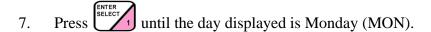
- 1. Press MAIN to open Menu screen.
- 2. Press to move cursor to [SET PARAMETERS].
- 3. Press ENTER SELECT 1. You are then prompted to enter your 4-digit Access Code.
- 4. Enter your 4-digit Access Code. You are now in the Set Parameters screen.
- 5. Press to move cursor down to [CUM PERIODS].
- 6. Press Press. You are now in the Set CUM Periods screen, and the cursor is on [**D**AY].

	5	:	5	9		P	M			т	υ	E		0	С	Т		1	0
		S	E	т		С	U	М		P	E	R	I	0	D	s			
D	Α	Y	:		s	U	N												
						S	Т	Α	R	Т					E	N	D		
С	U	M	1			6	:	0	0	Α	M	-	1	1	:	0	0	Α	М
С	U	М	2		1	1	:	0	0	А	М	_		2	:	0	0	P	М
С	U	М	3			2	:	0	0	P	М	_		5	:	0	0	P	М
С	U	М	4			5	:	0	0	P	М	_		8	:	0	0	P	М
С	U	M	5			8	:	0	0	P	M	_	1	2	:	0	0	P	М
С	U	М	6																
С	U	М	7																
С	U	M	8																
C	0	P	Y		Т	0	:		s	υ	N								J

#### PHASE RESEARCH USER GUIDE



**NOTE:** The Set Shifts  $[\underline{\mathbf{D}}$ ay] always defaults to start on Sunday (SUN).



- 8. Press to move cursor to [CUM1].
- 9. Press You are then prompted to enter the Access Code.

## IMPORTANT: IF YOU PROCEED WITH THE FOLLOWING PROGRAMMING, ALL CAR COUNT DATA WILL BE LOST.

10. Enter your 4-digit Access Code. The printer prints a MEMORY RESET/PARAMETER RESET message, and the cursor moves to the right side of CUM1.

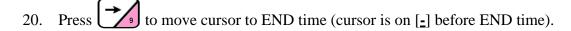
**NOTE:** Access Code only needs to be entered once.

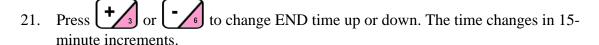
- 11. Press + 3 or 6 to change START time up or down. The time changes in 15-minute increments.
- 12. Press to move cursor to END time (cursor is on [-] before END time).
- 13. Press + 3 or 6 to change END time up or down. The time changes in 15-minute increments.
- 14. Press  $(\underline{C}UM2]$ .
- 15. Press + 3 or 6 to change START time up or down. The time changes in 15-minute increments.
- 16. Press to move cursor to END time (cursor is on [-] before END time).
- 17. Press + 3 or 6 to change END time up or down. The time changes in 15-minute increments.
- 18. Press  $(\underline{\hspace{0.1cm}})$ , then  $(\underline{\hspace{0.1cm}})$  to set  $[\underline{\hspace{0.1cm}}$ CUM3].

### PHASE RESEARCH USER GUIDE









**NOTE:** It is not necessary to set all CUMs.

**NOTE:** Press to clear a CUM Period.

- 22. Press to save changes. The cursor moves to [COPY TO].
- 23. Press  $\uparrow$  until the cursor is at [ $\underline{\mathbf{D}}$ AY] at top of screen.
- 24. Press to go to the next day.
- 25. Repeat steps 11 through 25 for each day.
- 26. Press man twice to return to Activity screen.



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#### **SETTING SHIFT PERIODS**

Store hours must be set before Shifts can be set. Existing Shifts can be viewed by pressing from the Activity screen.

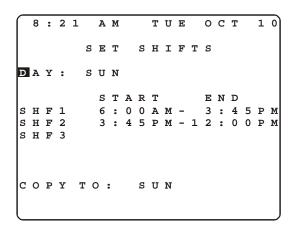


Start time on SHF1 must be the same as the store opening time. The end time on the last Shift must be the same as the store closing time. SHIFTS CANNOT OVERLAP AND MUST BE IN ORDER (from earliest time to latest time) WITH NO GAPS BETWEEN THEM.

**NOTE:** If no keys are pressed in a short period of time, the timer times out and automatically returns to the Activity screen. If this occurs, any unsaved data will be lost.

IMPORTANT: IF YOU PROCEED WITH THE FOLLOWING PROGRAMMING, ALL CAR COUNT DATA WILL BE LOST.

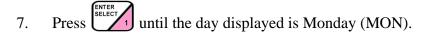
- 1. to open Menu screen.
- to move cursor to [SET PARAMETERS].
- 1). You are then prompted to enter your 4-digit Access Code. 3.
- Enter your 4-digit Access Code. You are now in the Set Parameters screen. 4.
- to move cursor down to [SHIFTS].
- 1. You are now in the Set Shifts screen, and the cursor is on [DAY].



#### PHASE RESEARCH USER GUIDE



**NOTE:** The Set Shifts  $[\underline{\mathbf{D}}$ ay] always defaults to start on Sunday (SUN).



- 8. Press to move cursor to [SHF1].
- 9. Press You are then prompted to enter the Access Code.

## IMPORTANT: IF YOU PROCEED WITH THE FOLLOWING PROGRAMMING, ALL CAR COUNT DATA WILL BE LOST.

10. Enter your 4-digit Access Code. The printer prints a MEMORY RESET/PARAMETER RESET message, and the cursor moves to the right side of SHF1.

**NOTE:** Access Code only needs to be entered once.

- 11. Press + 3 or 6 to change START time up or down. The time changes in 15-minute increments.
- 12. Press to move cursor to END time (cursor is on [-] before END time).
- 13. Press + 3 or 6 to change END time up or down. The time changes in 15-minute increments.
- 14. Press , then to set [SHF2].
- 15. Press + 3 or 6 to change START time up or down. The time changes in 15-minute increments.
- 16. Press to move cursor to END time (cursor is on [-] before END time).
- 17. Press 4 or 6 to change END time up or down. The time changes in 15-minute increments.
- 18. Press  $(10^{\circ})$ , then  $(10^{\circ})$  to set [SHF3].

### PHASE RESEARCH USER GUIDE





- 20. Press to move cursor to END time (cursor is on [-] before END time).
- 21. Press + 3 or 6 to change END time up or down. The time changes in 15-minute increments.

**NOTE:** It is not necessary to set all Shifts.

**NOTE:** Press to clear a Shift Period.

- 22. Press elect to save changes. The cursor moves to [COPY TO].
- 23. Press  $\uparrow$  until the cursor is at [ $\underline{\mathbf{D}}$ AY] at top of screen.
- 24. Press to go to the next day.
- 25. Repeat steps 11 through 25 for each day.
- 26. Press twice to return to Activity screen.



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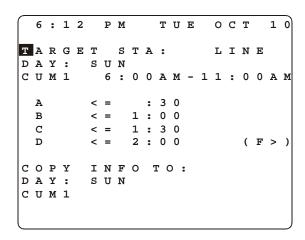
## **SETTING TARGETS**

Current Targets can be viewed by pressing from the Activity screen.

**NOTE:** If no keys are pressed in a short period of time, the timer times out and automatically returns to the Activity screen. If this occurs any unsaved data will be lost.

# IMPORTANT: IF YOU PROCEED WITH THE FOLLOWING PROGRAMMING, ALL CAR COUNT DATA WILL BE LOST.

- 1. Press MAIN to open Menu screen.
- 2. Press to move cursor to [SET PARAMETERS].
- 3. Press You are then prompted to enter your 4-digit Access Code.
- 4. Enter your 4-digit Access Code. You are now in the Set Parameters screen.
- 5. Press to move cursor down to [TARGETS].
- 6. Press Select 1. You are now in the Target screen and the cursor is on [TARGET STA:].



**NOTE:** Depending on the Fast Track 2+2 model purchased, different choices are available in setting Targets. Full-line models allow the choice of setting targets for one of the following: GREET, MENU, WIN1(cashier), WIN2(service or cashier/service) and LINE. The basic model allows you to set grades only. Typical targets are WIN2 or LINE.



7. Press You are then prompted to enter the Access Code.

# IMPORTANT: IF YOU PROCEED WITH THE FOLLOWING PROGRAMMING, ALL CAR COUNT DATA WILL BE LOST.

- 8. Enter your 4-digit Access Code. A MEMORY RESET/PARAMETER RESET message is printed, and the cursor moves to the right of TARGET STA:.
- 9. Press until the Target Station wanted is set.
- 10. Press  $\bigcirc$  to move cursor to [A < =].
- 11. Press ENTER SELECT 1. The cursor moves to the right of the [A < =].
- 12. Press + or until the Target Time wanted is set.
- 13. Press to move cursor to [B].

**NOTE:** The Target Time for "B" must be equal to or greater than the Target Time for "A."

- 14. Press + or until the Target Time wanted is set.
- 15. Press to move cursor to [C].

**NOTE:** The Target Time for "C" must be equal to or greater than the Target Time for "B"

- 16. Press to move cursor to [D].
  - **NOTE:** The Target Time for "D" must be equal to or greater than the Target Time for "C."
  - **NOTE:** Target Time "F" is not programmable and is automatically greater than the Target Time for "D."
- 17. Press Cursor moves to [**D**AY:] directly under COPY INFO TO:. If you wish to copy information to another day, proceed to step 18.



- 18. Press select 1 to select ALL.
- 19. Press  $to move to [\underline{C}UM1]$ .
- 20. Press until CUM displays ALL.
- 21. Press  $\bigcirc$  to move cursor to  $[\underline{\mathbf{D}}$ AY] and to save data entered.
- 22. Press twice to return to Activity screen.



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# **SETTING STATION OPTIONS**

Station Options affects the way the Fast Track 2+2 tracks and reports drive-thru activity. Station Options should only be changed by or with a factory-authorized Customer Service Specialist.



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# **SETTING REMOTE DISPLAY OPTIONS**

The Fast Track 2+2 can support up to 6 Remote Displays. Each Display can be set to display the same time function or different time functions for different events (such as MENU time, WIN1 time, LINE time, etc.) as desired.

Before setting events for the Remote Displays, it is important to know the address of each display. To check the address of a Remote Display proceed with the Check Address procedure, if you know the address of each Remote Display proceed to the Set Events procedure.

#### **Check Address**

Each event you wish to display will require it's own address (001 through 006). If the Remote Display's address is 001, it will show the event that is programmed for Remote #1 on the Remote Display Options screen. Address 002 will show the event programmed for Remote #2, Address 003 will show the event programmed for Remote #3, and so on.

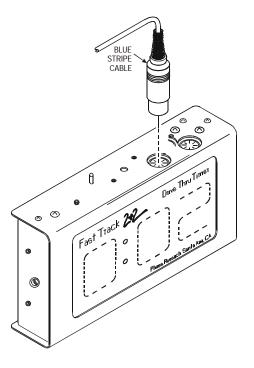
IMPORTANT: IF YOUR STORE REQUIRES TWO OR MORE REMOTE DISPLAYS TO SHOW THE SAME EVENT, THOSE DISPLAYS MUST BE SET TO THE SAME ADDRESS.

To verify the address of a Remote Display the display will need to go through a power-up sequence. The first number that flashes during the power-up sequence (i.e. 001, 002, etc...) is the address of that Remote Display.

**NOTE:** Do not unplug the DIN plug by pulling on the grey cable, make sure to only pull on the black plug itself.

- 1. To force a power up sequence, remove power from the display by unplugging the DIN plug from the top of the display, then replace the DIN plug.
- 2. Observe the first number that flashes during power-up. The address will be one of the following: 001, 002, 003, 004, 005, or 006

If you wish to change the address for one or more Remote Displays proceed with the Change Address procedure, if you do not wish to change any address proceed with the Set Events procedure.



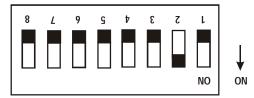


## **Change Address**

To change the address of a Remote Display, you will need to remove the cover from the display and adjust the Dip-Switch Settings.

- 1. Unplug the DIN plug from the top of the Remote Display whose address you wish to change and remove the display from its mounting. Remove the two (2) **smaller**Phillips head screws from the top of the display, then remove the two (2) Phillips head screws from the bottom of the display. The two (2) covers of the display should now separate.
- 2. After separating the two covers, locate the eight (8) position dip-switch block located on the upper right-hand side of the circuit board. Adjust the switches according to the address you want.

Switch shown as it appears in Remote Display.



Address 001: Switch 1 ON Address 002: Switch 2 ON Address 003: Switches 1 & 2 ON Address 004: Switches 1 & 3 ON Address 006: Switches 2 & 3 ON

- 3. Plug the connector back into the Remote Display and verify that it has the correct address before reassembling.
- 4. Once the Remote Display is addressed correctly, reassemble and remount it.

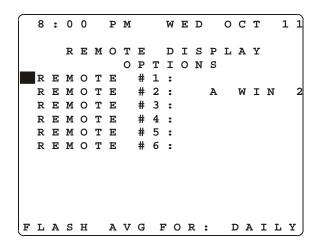
After verifying that all Remote Displays are addressed correctly continue with the Set Events procedure.



#### **Set Events**

**NOTE:** If no keys are pressed in a short period of time, the timer times out and automatically returns to the Activity screen. If this occurs any unsaved data will be lost.

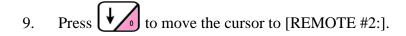
- 1. Press to open Menu screen.
- 2. Press until the cursor moves to [SET PARAMETERS].
- 3. Press Select 1. You are then prompted to enter your 4-digit Access Code.
- 4. Enter your 4-digit Access Code. You are now in the Set Parameters screen.
- 5. Press until the cursor moves to [REMOTE DISP OPTIONS].
- 6. Press and enter your 4-digit Access Code. You are now in the Remote Display Options screen and the cursor is on [REMOTE #1:].



- 7. Press The cursor moves to the right of [REMOTE #1:].
- 8. Press or to select the choice of, A GREET, A MENU, A WIN 1, A WIN 2, A LINE, blank (no choice), B GREET, B MENU, B WIN 1, B WIN 2, B LINE, or blank.



**NOTE:** You must choose a different event (i.e. A GREET, A WIN2, etc.) for each location (i.e. REMOTE #1, REMOTE #2, etc.). If your store requires two or more Remote Displays to show the same event, those displays must have the same address. See the Check Address and Change Address procedures



- 10. Press or or to select the choice of, A GREET, A MENU, A WIN 1, A WIN 2, A LINE, blank (no choice), B GREET, B MENU, B WIN 1, B WIN 2, B LINE, or blank.
- 11. Repeat steps 9 through 10 to set [REMOTE #3:] through [REMOTE #6:], as desired.

**NOTE:** It is not necessary to set an event for each location (i.e. REMOTE #3, REMOTE #4, etc.).

- 12. Press SELECT 1. Cursor moves to the far left.
- 13. Press  $\bigcirc$  to move to [**F**LASH AVG FOR:].
- 14. Press to select your choice of the information the Remote is to flash (DAILY, WEEK, MONTH, blank (does not flash), QTRHR (quarter hour), HLFHR (half hour), HOUR, CUM, or SHIFT).
- 15. Press to save your settings.
- 16. Press whice to return to Activity screen.

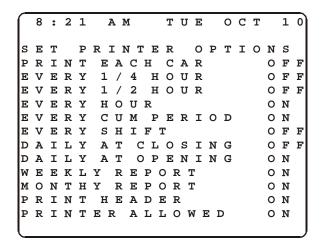


## **SETTING PRINTER OPTIONS**

Setting Printer Options allows you to select the time and type of reports to be automatically printed. [PRINTER ALLOWED] must be set to **ON** to receive any reports.

**NOTE:** If no keys are pressed in a short period of time, the timer times out and automatically returns to the Activity screen. If this occurs any unsaved data will be lost.

- 1. Press main to open Menu screen.
- 2. Press to move cursor to [SET PARAMETERS].
- 3. Press FINE You are then prompted to enter your 4-digit Access Code.
- 4. Enter your 4-digit Access Code. You are now in the Set Parameters screen.
- 5. Press to move cursor down to [PRINTER OPTIONS].
- 6. Press You are now in the Set Printer Options screen.



7. Press to move to the Printer Option you wish to change.

**NOTE:** If you want to change the [PRINT EACH CAR] option, call *Phase Research* for assistance.



8. Press to switch selected printing option ON or OFF. The cursor automatically moves down to the next line.

**NOTE:** You can only have one Daily Report, either [**D**AILY AT CLOSING] or [**D**AILY AT OPENING].

- 9. Continue selecting printer options to turn ON or OFF as desired.
- 10. Press want twice to return to the Activity screen.

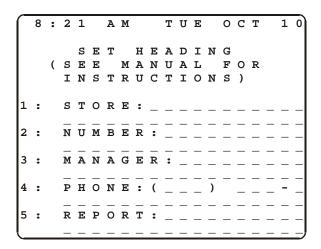


# **SETTING HEADING**

Setting the Store Heading allows the store to be identified on printed reports.

**NOTE:** If no keys are pressed in a short period of time, the timer times out and automatically returns to the Activity screen. If this occurs any unsaved data will be lost.

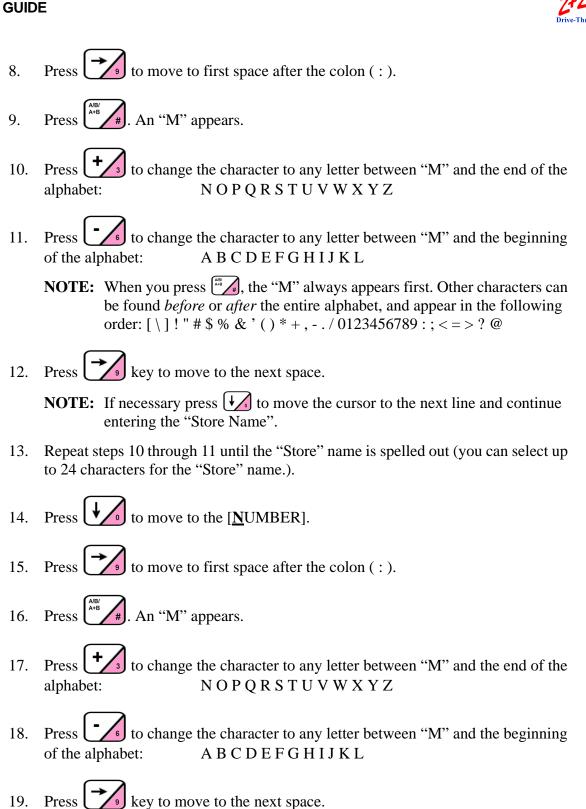
- 1. Press to open Menu screen.
- 2. Press  $\underbrace{\bullet}_{0}$  to move cursor to [SET PARAMETERS].
- 3. Press You are then prompted to enter your 4-digit Access Code.
- 4. Enter your 4-digit Access Code. You are now in the Set Parameters screen.
- 5. Press to move cursor down to [HEADING].
- 6. Press  $\frac{\text{ENTER}}{\text{Select}}$ . The cursor is on the [1] position.



**NOTE:** You can overwrite the default labels (i.e. Store, Number, etc...) if desired.

7. Press  $\underbrace{\mathsf{ENTER}_{\mathsf{SELECT}}}_{\mathsf{SELECT}}$  to move cursor to [STORE:].

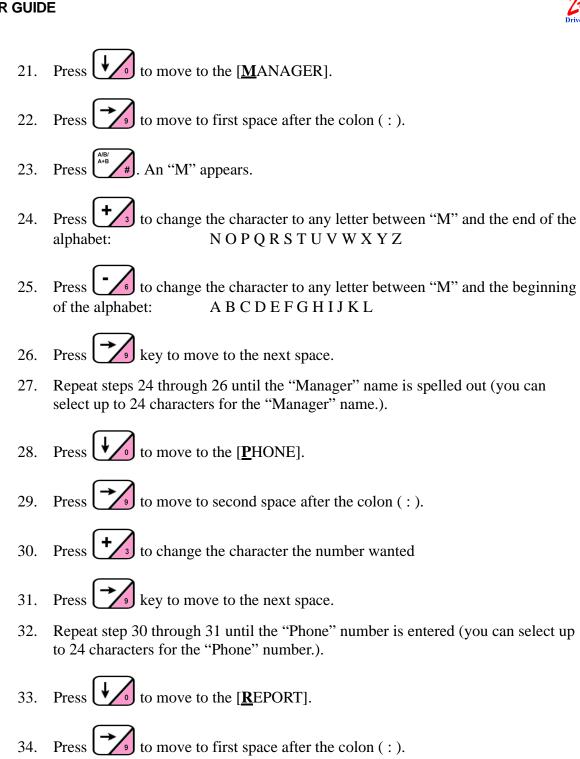




20. Repeat steps 17 through 19 until the "Store" number is spelled out (you can select

up to 24 characters for the "Store" number.).





# . An "M" appears.



- 36. Press to change the character to any letter between "M" and the end of the alphabet: NOPQRSTUVWXYZ
- 37. Press to change the character to any letter between "M" and the beginning of the alphabet: A B C D E F G H I J K L
- 38. Press key to move to the next space.
- 39. Repeat steps 36 through 38 until the "Report" name is spelled out (you can select up to 24 characters for the "Report" name.).
- 40. Press when twice to return to the Activity screen.



## VIEWING NIGHT MANAGER INFORMATION

Viewing Night Manager allows management to review information about store operations during any period of time programmed. Typically, the Night Manager period coincides with the manager's off hours while the store is open. This allows management to review the drive-thru operation specifically for this particular time period.

**NOTE:** If no keys are pressed in a short period of time, the timer times out and automatically returns to the Activity screen.

- 1. Press to open Menu screen.
- 2. Press until the cursor moves to [NIGHT MANAGER].
- 3. Press You are then prompted to enter your 4-digit Access Code.
- 4. Enter your 4-digit Access Code. You are now in the Night Manager Information screen. This screen displays the following information (for the NIGHT MANAGER period of time):

CARS PULLED OUT

Shows the number of cars removed from the drive-thru lane, either through the automatic features (Slowpoke, Max Cars, Remove Car) or through manual operation.

? CARS

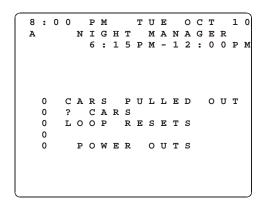
Provides information about the quality of car signals through the drive-thru lane.

LOOP RESETS

Shows the total number of times a drive-thru lane loop was reset.

POWER OUTS

Shows the number of times the Timer lost AC power during the Night Manager period. It also shows the last three periods when power was



out.

5. Press once to return to Activity screen.



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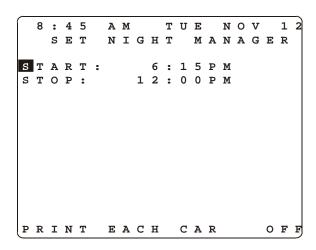


## **SETTING NIGHT MANAGER**

Setting Night Manager allows management to review information about store operations during any period of time that is programmed. Typically, the Night Manager period coincides with the manager's off hours while the store is open. This allows management to review the drive-thru operation specifically for the selected time period. The Night Manager period of time must be set to operating hours (it cannot start before opening time or extend beyond closing time).

**NOTE:** If no keys are pressed in a short period of time, the timer times out and automatically returns to the Activity screen. If this occurs any unsaved data will be lost.

- 1. Press main to open Menu screen.
- 2. Press until the cursor moves to [SET PARAMETERS].
- 3. Press screen, and enter the 4-digit Access Code. You are now in the Set Parameters screen.
- 4. Press until the cursor moves to [NIGHT MANAGER].
- 5. Press The Set Night Manager screen appears and the cursor is on [START].



6. Press [START:] and the selected time.



7. Press or or to change START time up or down. Time changes in 15-minute increments.

**NOTE:** You cannot set the start time to before the store opening time.

- 8. Press to move the cursor to STOP time.
- 9. Press to change STOP time up or down. Time changes in 15-minute increments.

**NOTE:** You cannot set the stop time past the store closing time.

10. Press  $\stackrel{\text{Enter}}{\underset{\text{select}}{\text{Enter}}}$ . The cursor moves to [ $\underline{\mathbf{P}}$ RINT EACH CAR].

**NOTE:** Setting PEC to ON causes the printer to print a report for each and every car that goes through the drive-thru lane.

- 11. Press to change PRINT EACH CAR from OFF to ON or from ON to OFF. If PRINT EACH CAR (PEC) is ON, the Timer will PEC during the night manager period even though the feature may be set to OFF on the Printer Options screen.
- 12. Press MANN twice to return to Activity screen.



## **SETTING BEEPER OPTIONS**

Both the Fast Track 2+2 Timer and Remote Displays have the capability of beeping audible sounds to provide information. The Timer can be programmed to beep at any and all stations (MENU, WIN1 or WIN2). Each Remote Display can be programmed to beep as a vehicle arrives at the station monitored by the Display. In addition, a Remote Display can be programmed to beep a certain number of times when a car exceeds any Target Time grade you select for that station.

**NOTE:** If no keys are pressed in a short period of time, the timer times out and automatically returns to the Activity screen. If this occurs any unsaved data will be lost.

- 1. Press to open Menu screen.
- 2. Press until the cursor moves to [SET PARAMETERS].
- 3. Press Select 1. You are then prompted to enter your 4-digit Access Code.
- 4. Enter your 4-digit Access Code. You are now in the Set Parameters screen.
- 5. Press until the cursor moves to [BEEPER OPTIONS].
- 6. Press You are now in the Beeper Options screen and the cursor is on [1] BEEP].

NOTE: Press to turn the beep function ON or OFF for each Target Grade (A, B, C, D). You may also press to move to any Target Grade that you want to turn ON or OFF (using to change from ON to OFF or OFF to ON).

$\lceil$	2	:	0	0		P	М			М	0	N		N	0	v		1	1
			В	Ε	Ε	P	Ε	R		0	P	T	I	0	N	S			
1		в	E	E	P				<		A						0	N	
2		В	E	E	P	S			<		В						0	N	
3		В	E	E	P	S			<		C						0	N	
4		В	E	E	P	S			<		D						0	N	
	>	D			R	E	P	E	A	Т			1	5			s	E	d
м	A	I	N		υ	N	I	т		В	E	E	P	E	R		0	N	
В	E	E	P		F	0	R		A	R	R	I	v	A	L	:			
					M	E	N	U									0	F	F
					W	2											0	F	F
					L	I	N	E									0	F	F



7. Press to turn the beep function ON or OFF for Target Grade A,

or

Press to move to any other Target Grade(s) (B, C, D) you want to turn ON (or OFF if already ON).

- 8. Follow the procedure in step 7 to change:
  - The REPEAT function for a D grade at a station (this may be set to OFF or 2, 5, 10, 15 or 30 seconds).
  - The beep function to ON or OFF for the Timer.
  - The beep function to ON or OFF for a car arriving at the MENU Board.
  - The beep function to ON or OFF for a car arriving at WIN1 and/or WIN2.

**NOTE:** Some Timer models can program beeps for WIN1 and WIN2; others can program beeps for WIN2 only, in which case W1 is not displayed.

- The beep function to ON or OFF for a car arriving at the LINE.
- 9. Press when twice to return to Activity screen.



# **SECTION 4 - SCREENS**

#### 4-1 General

This section shows all the screens you generally encounter while using the Fast Track 2+2.

#### 4-2 Screens

#### 4-2.1 Activity Screen

_																		$\overline{}$
ĺ	8	:	2	1	Α	M			Т	U	Е		0	C	Т		1	0
С	U	M	1		6	:	0	0	Α	M	-	1	1	:	0	0	Α	M
S	н	F	1		6	:	0	0	Α	M	_		4	:	0	0	P	M
								N	0	W					Α	v	G	
G	R	E	E	Т										:	0	6		0
м	E	N	ττ												1	4	_	0
[	_		•											•	_	_	•	
w	т	N	2										1	:	3	4		0
ı			4														•	٧
L	I	N	Е										2	:	4	7	•	0
			Ι	·I	N	3		D	Α	I	L	Y						
Α								1	4	3						6	0	%
A B									2	2							9	%
C									4	9						2	0	%
									1	5							6	%
D F										1							5	%
									_	-					_	_		.0
т	0	Т	Α	L	C	Α	R	S							2	4	0	J

#### 4-2.2 Main Menu Screen

```
MENU

RESET LOOP
REMOVE CAR FROM LINE
PRINT HEADING
MANUAL PRINT CURRENT
MANUAL PRINT PREV
NIGHT MANAGER
SET PARAMETERS

DIAGNOSTICS
RESET MEMORY
```



#### 4-2.3 Enter Access Code Screen

#### 4-2.4 Access Warning Screen



#### 4-2.5 Set Parameters Screen

```
5:59 PM TUE OCT 10
SET PARAMETERS

TIME/STORE HRS/CODE
HEADING
PRINTER OPTIONS
CUM PERIODS
TARGETS
SHIFTS
STATION OPTIONS
NIGHT MANAGER
BEEPER OPTIONS
REMOTE DISP OPTIONS
```

#### 4-2.6 Time/Store Hours/Code Screen

```
8:21 AM TUE OCT 10
WEEK: 2
           YEAR: 2000
STORE HOURS
1ST DAY OF WEEK: MON
      OPEN CLOSE
      6:00AM-12:00AM
SUN
MON
      6:00AM-12:00AM
TUE
      6:00AM-12:00AM
      6:00AM-12:00AM
WED
тни
      6:00AM-12:00AM
FRI
      6:00AM-12:00AM
SAT
      6:00AM-12:00AM
ACCESS CODE:
STORE
DISTRICT _
```



### 4-2.7 Heading Screen

#### 4-2.8 Printer Options Screen

```
8:21 AM
           TUE OCT
SET PRINTER OPTIONS
PRINT EACH CAR OFF
EVERY 1 / 4 HOUR
                   OFF
EVERY 1 / 2 HOUR
                  OFF
EVERY HOUR
                   ON
EVERY CUM PERIOD
                 O N
                 O F F
O F F
EVERY SHIFT
DAILY AT CLOSING
DAILY AT OPENING
WEEKLY REPORT
                   O N
MONTHY REPORT
                   ON
PRINT HEADER
                   o n
PRINTER ALLOWED
                   ON
```



#### 4-2.9 CUM Periods Screen

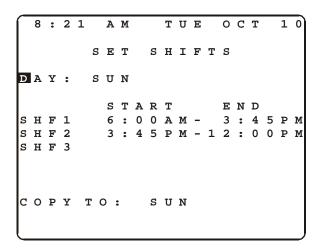
```
5:59 PM TUE OCT
  SET CUM PERIODS
DAY: SUN
      START
                END
CUM1
      6:00AM-11:00AM
CUM 2 11:00AM - 2:00PM
CUM3
      2:00PM - 5:00PM
CUM4
      5:00PM- 8:00PM
CUM5
      8:00PM-12:00PM
CUM6
C U M 7
C U M 8
COPY TO: SUN
```

#### 4-2.10 Set Targets Screen

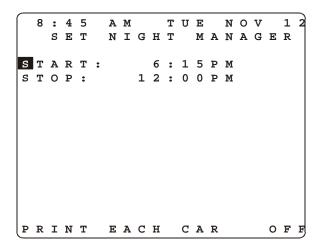
```
6:12 PM TUE OCT 10
TARGET STA:
                LINE
DAY: SUN
CUM1 6:00AM-11:00AM
      < =
          : 3 0
      < = 1 : 0 0
 В
 C
      < = 1 : 3 0
                  ( F > )
 D
      < = 2 : 0 0
     INFO TO:
COPY
DAY:
      SUN
CUM1
```



#### 4-2.11 Set Shifts Screen

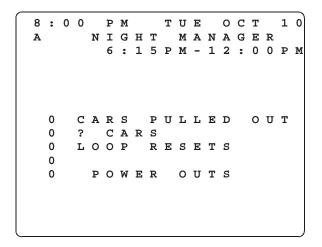


### 4-2.12 Set Night Manager Screen

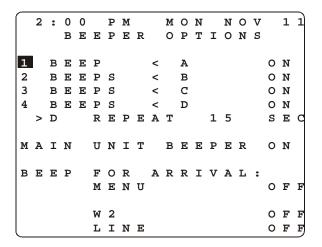




### 4-2.13 View Night Manager Screen

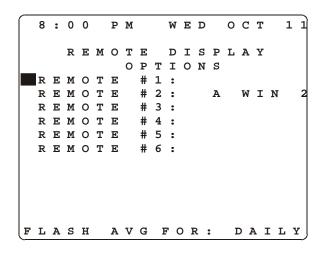


#### 4-2.14 Beeper Options Screen





## 4-2.15 Remote Display Options Screen





# **DEFINITIONS OF TERMS**

**1st DAY OF WEEK-**Most restaurants operate on a weekly basis, but not every restaurant considers Sunday the first day of the week. You may select any day to start the week.

**ACCESS CODE-**A 4-digit password used as security precaution to restrict entry to Timer features. You should select and enter your own Access Code.

**ACTIVITY SCREEN-**The Activity screen (or Welcome screen) is the "Home Base" for the Fast Track Timer's operation. It provides current operation information and is updated in real time as vehicles move through your facility.

**ASCII-**A standardized file format used in most computers. Most programs are able to import an ASCII file.

**BEEPER OPTION-**Both the Fast Track Timer and the Remote Display(s) can audibly beep to convey information. Each Remote Display can be programmed to beep when a vehicle arrives at a station that the Display is timing. The Timer beeper can also be set to beep when a car arrives at the Menu, Window 1, and/or Window 2 stations. The Remote Display for a selected station can be programmed to beep a designated number of times when a vehicle has exceeded any graded Target Time at that station.

**CLOSING TIME-**The time set in the Fast Track Timer to define when the restaurant closes. Upon closing time, the Timer automatically turns off, going into a sleep mode. It stops recording cars, and the Remote Displays show only colons (:). Closing time can vary from day to day, but repeats each week.

**CUMS**-An abbreviation for Cumulative Period. A CUM is a period of day that is of particular interest by itself, such as breakfast, lunch, or other busy periods. It is often desirable to have the Timer gather information during certain time periods, storing and categorizing it apart from other information. There can be up to 8 different CUMS for each day, and CUMs for one day can be compared with those of another day, etc. The start time on CUM 1 cannot be before the store opening time. The end time on the last CUM cannot be after the store closing time. CUMs cannot overlap and must be in order (from earliest time to latest time). Gaps in time from one CUM to another are allowed. For instance, one CUM can be from 8:00 A.M. to 10 A.M. and the next from 11:00 A.M. to 1:30 P.M. Thus, in this example there is no CUM information gathered from 10:00 A.M. to

**DRIVE-THRU TIMER-**A computer technology management tool to measure and control drive-thru speed of service in a fast food restaurant.

**DRIVEOFF-**The Timer's automatic removal of a vehicle from its memory, because the vehicle has taken more than the allotted time to reach the next station.

Α



**EVENT-**Occurrences in the drive-thru and/or Timer itself.

#### THE FOLLOWING ARE EXAMPLES OF EVENTS:

**SINGLE-STATION EVENT-**An event that starts and stops an event timer from a single detection point; there may be up to 8 such events.

**MULTI-STATION EVENT-**An event that starts and stops an event timer from two or more detection points; there may be up to 4 such events.

**FTREPRT2-**A Phase Research downloading program that allows a computer to connect to the Fast Track Timer and save daily reports of all events (in ASCII format). A user can then create numerous reports on the computer.

**HEADING-**The Fast Track Timer allows the operator to create a custom Heading to be used for printed reports. Once established, the Timer can be programmed to print this Heading at the beginning of each day, or, as required, at any time using the Manual Print feature. The printed Heading is especially useful for chains, or management groups, to identify the store to which the report applies. The Timer allows up to 5 lines, numbered from 1 to 5 (though these do not display or print as part of the Heading). Each line can have up to 24 characters, but printed reports and the Timer screen require two lines to display the full 24 characters.

**LED-**Light Emitting Diode. A special diode that lights up.

**LOOP-**A set of wires in the drive-thru lane that detects vehicles.

**MAIN MENU-**The Fast Track Timer screen that displays a list of sub-menus containing Reset Loop, Print Heading, and Manual Print features. The MAIN MENU is displayed when the <MAIN MENU> key is pressed.

**MAX CARS-**The Timer's automatic removal of a vehicle from its memory because the actual number of cars exceeds the allowable number (those that have been programmed). This feature prevents errors caused when a vehicle backs up in the drive-thru lane.

**NIGHT MANAGER-**Night Manager is a special Fast Track Timer feature that monitors particular store operations between any two designated times during open hours. Typically, the Night Manager period coincides with the manager's off hours while the store is open at night, but it needn't be restricted to nighttime. When setting up the Night Manager parameters, the manager may choose to print each car (PEC) during the Night Manager period, even though this feature may be turned OFF on the Printer Options Menu.

Operational data presented for the Night Manager period is:

**Cars Pulled Out-**Cars removed from the line, either through the automatic features (Slow Poke, Max Cars, Remove Car) or by manual operation.

**Loop Resets-** Shows the total number of times a loop was reset.



**Power Outs-** Shows the number of times the Timer lost AC power. Also, allows viewing of the last three days for power outages.

**OLDEST CAR-**The first car in the drive-thru lane.

**OPENING TIME-**The time set in the Fast Track Timer to define when the restaurant opens. Opening time can vary from day to day, but repeats each week. During closed time, the Timer is turned off (sleep mode), does not record cars, and the Remote Displays show only colons (:). Upon opening time, the Timer automatically turns on (wake mode) and operates as programmed.

**PERIOD-**A user defined block of time used with the Manual Reporting feature.

**REMOTE DISPLAYS-**Remote Displays provide information at designated locations. Up to 6 Remote Displays may be used. They can be programmed to show any or all timed events, and two or more displays can show the same information or different information, as programmed. See page 2-4 for a fuller description of Remote Displays.

**REMOVE CAR-**A manual method by which cars are removed from the Timer's memory.

**REPORTS-**Printed reports can provide different information about the restaurant operations, including: Time and Date; Drive-Thru Side and Report Title; Total Cars; Total Slow Pokes; Total Max Cars; Total Pull Outs; Total Line Resets; and Average Times for Greet, Menu, Win 1, Win 2 and Line; the Target Station, and the Number of Vehicles in the Drive-Thru Lane; and, Percent of Total Vehicles for all five Target Grades. Printer Option allows reports to be printed every Quarter Hour, Half Hour, Hour, CUM, Shift, Day, Week, and Month.

**RESET LINE TO 0-**This deletes all cars from the drive-thru. If this is done when there are cars in the drive-thru lane, the Fast Track Timer may lose its synchronization.

**RESET LOOP-**The resetting of a Loop and/or Loop Detector due to the false detection of a car (phantom car).

**ROLL-UP DELAY-**A programmable initial delay in sensing cars at certain loops.

**SET PARAMETERS-**User-defined settings specific to each store.

**SHIFTS-** A shift is a time period corresponding to the work schedules of the employees. The Fast Track Timer collects and reports data by shift, which allows a manager to compare performance on different shifts, adjust staffing levels, etc. TARGET TIMES, however, are not set by shifts but by CUM periods. This allows more specific monitoring of employee performance, based on customer traffic or food order expectations during shorter time periods. Shifts cannot overlap one another and do not necessarily coincide with CUMS. Up to 4 time periods can be entered into the system to break the day into segments. Each shift automatically ends at the beginning of the following shift.



**SLOWPOKE-**A Slowpoke occurs when a car is in between two loops for a greater period of time than allowed or programmed. This requires that a line timer has been activated, and that a vehicle is not at a timer event. The Slowpoke setting can only be changed by a factory or dealer technician, and it is programmed in Station Options, depending on the drive-thru configuration. As soon as the car arrives at a timed event, the Slowpoke is deactivated. When the Slowpoke is activated, the Timer then removes the longest running timer and does not add that vehicle to the total cars.

**TARGET TIMES-**The best way to view the performance of a crew is to set Target Times or expected service times (goals). The Fast Track Timer allows up to 5 levels of targets to be set. These are arranged like school grading systems:

- A Served in less than the Target Time
- B Served before the second Target Time
- C Served before the third Target Time
- D Served before the fourth Target Time
- F Served after the fourth Target Time

Target Times allow the manager to set different grading curves or scales for each CUM period, based on how he expects the crew to perform. For example, 25 seconds may be an "A" during the Breakfast CUM, while 25 seconds at lunch might be a "B." Graded times can be categorized and compared, day by day and CUM by CUM. Grading (based on the current CUM period traffic history) of each car served allows management to evaluate performance based on realistic traffic or order size expectations rather than just reviewing performance based on the time period of service.

**TIME SEGMENT-**A portion of time defined by the Fast Track Timer and selected by the user. Available time segments are: Quarter Hour, Half hour, Hour, 1 CUM, 1 Shift, 1 Day, 1 Week, and 1 Month.

**VIEWED/PRINTED TARGET STATION/EVENT-**Any event in the drive-thru lane (Greeting, Menu, Window 1, Window 2, or Total Line) that may be designated the Target Station and have its Target Times evaluated and displayed on the screen. These can also be printed by the Quarter Hour, Half Hour, Hour, etc.



## FREQUENTLY ASKED QUESTIONS

#### How do I change the Time, Day, Date?

You change the Time, Day, Date on the TIME/STORE HRS/CODE Screen. Start by selecting SET PARAMETERS on the Menu Screen then selecting TIME/STORE HRS/CODE. (See page 3-3)

#### How do I change the Store Hours?

You change the Store Hours on the TIME/STORE HRS/CODE Screen. Start by selecting SET PARAMETERS on the Menu Screen, then selecting TIME/STORE HRS/CODE. (See page 3-5)

## How do I change the First Day of Week?

You change the First Day of Week on the TIME/STORE HRS/CODE Screen. Start by selecting SET PARAMETERS on the Menu Screen, then selecting TIME/STORE HRS/CODE. (See page 3-5)

#### **How do I set the Access Code?**

You change the Access Code on the TIME/STORE HRS/CODE Screen. Start by selecting SET PARAMETERS on the Menu Screen then selecting TIME/STORE HRS/CODE. (See page 3-7)

## How do I change the Cum Periods/Dayparts?

You change the Cum Periods on the SET CUM PERIODS Screen. Start by selecting SET PARAMETERS on the Menu Screen then selecting CUM PERIODS. You will find it useful to fill out the Set Parameters Work Sheets prior to going to this screen. (See page 3-9)

# How do I change the Shifts?

You change the Shifts on the SET SHIFTS Screen. Start by selecting SET PARAMETERS on the Menu Screen then selecting SHIFTS. You will find it useful to fill out the Set Parameters Work Sheets prior to going to this screen. (See page 3-13)

# How do I change the Target Times and Stations?

You change the Targets on the SET TARGETS Screen. Start by selecting SET PARAMETERS on the Menu Screen then selecting TARGETS. (See page 3-17)

# How do I change the Remote Display Options?

You change the Remote Display Options on the REMOTE DISPLAY OPTIONS Screen. Start by selecting SET PARAMETERS on the Menu Screen then selecting REMOTE DISP OPTIONS. (See page 3-23)

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# **A** How do I change the Printer Options?

You change the Printer Options on the PRINTER OPTIONS Screen. Start by selecting SET PARAMETERS on the Menu Screen then selecting PRINTER OPTIONS. (See page 3-27)

## How do I change the Report Heading?

You change the Report Heading on the HEADING Screen. Start by selecting SET PARAMETERS on the Menu Screen then selecting HEADING. (See page 3-29)

## How do I change the Night Manager settings?

You change the Night Manager Options on the SET NIGHT MANAGER Screen. Start by selecting SET PARAMETERS on the Menu Screen then selecting NIGHT MANAGER. (See page 3-35)

## How do I change the Beeper Options?

You change the Beeper Options on the BEEPER OPTIONS Screen. Start by selecting SET PARAMETERS on the Menu Screen then selecting BEEPER OPTIONS. (See page 3-37)

#### What is a Slow Poke?

SLOWPOKE is an automatic way of removing vehicles from the drive-thru lane once the time allotted for "slowpokes" has been exceeded. A printout provides a record on these events so that the manager has an opportunity to make adjustments.

#### What causes a Slow Poke?

In some drive-thru configurations, it's possible for vehicles to start timers at the Menu Board, then not reach the next detection point (WIN 1, WIN 2) in the allotted time (default is 30 seconds). This situation will result in timers continuing to run, and will distort the performance data being reported. The Timer will compensate for this by removing the data for that car and readjusting the averages.

#### What is a Max Car?

MAX CAR is similar to SLOWPOKE (see above). This feature prevents the Fast Track 2+2 from tracking more vehicles than can actually fit in the drive-thru lane(s), by removing vehicles from the drive-thru lane once the number of MAX CARS has been exceeded. A printout provides a record on these events so that the manager has an opportunity to make adjustments (default is seven cars).

#### What Causes a Max Car?

It is possible, during peak times, for the number of MAX CARS to be exceeded if your store's drive-thru can actually hold more cars than what is set in the Timer. The Timer will compensate for this by removing the oldest time from the line and readjusting the averages. It is important that the MAX CARS number matches the number of vehicles your drive-thru can physically hold. A MAX CAR can also be caused by a car pulling out of line during peak periods.



# **TROUBLESHOOTING**

	TROUBLE	PROBABLE CAUSE	SOLUTION
PRINTER	Paper jam.		Remove jammed paper and reload printer (See page 2-7).
	Paper advances but does not print.	Incorrect paper type.	Use specified paper (See page 2-7).
		Paper in backwards.	Reload paper correctly (See page 2-7).
	Prints too light.	Possible printer issue.	Contact dealer or factory.
	Prints only half of characters.	Possible printer issue.	Contact dealer or factory.
	Does not supply all reports.	Printer options set incorrectly.	Set printer options (See page 3-27).
REMOTE	Beeps continuously.	Beeper options setting calls for beeps to continue.	Check beeper options and reset if necessary (See page 3-37).
		Timer needs reset.	Contact dealer or factory.
		Possible detection issue.	Contact dealer or factory.
	Displays colon (:) only.	Power outage.	Press Main Menu twice.
		Store hours set incorrectly.	Reset store hours (See page 3-5).
		A particular timed event is inactive, e.g., Timer is set to display a window that is closed.	Reset Remote Display options (See page 3-23).
	Blank display.	Remote improperly connected to Timer.	Check cable connection on top of display (See page 3-23).

TROUBLESHOOTING A3-1



	TROUBLE	PROBABLE CAUSE	SOLUTION
MAIN CONSOLE	Timer inaccurately shows store as closed.	Store hours set incorrectly.	Reset store hours (See page 3-5).
	Timer's average (AVG) column displays zeros.	Not counting cars (if <i>all</i> locations show zeros.)	Contact dealer or factory.
		Not timing cars (if <i>some</i> locations show zeros) – Possible menu detector issue.	Contact dealer or factory.
	Timer continues timing	Slowpoke.	Timer fixes itself.
	though no cars are in drive- thru.	Possible detection issue.	Contact dealer or factory.
	Timer does not have power.	Power cord unplugged.	Plug in power cord.
		Circuit breaker in building is tripped (off).	Reset circuit breaker.
		Power to building is off.	
		Blown fuse.	Replace fuse (5mm x 20mm, 5 amp).
	Timer screen is blank.	Power turned off.	Resume power.
		Internal battery is disconnected or missing.	Replace battery (3 Volt Lithium).
	Keyboard does not respond.	Possible power surge.	Contact dealer or factory.
	An L light is locked on.	Possible detection issue.	Contact dealer or factory.
	Headset not working.	Intercom not functioning.	Check your intercom manual and/or contact intercom dealer or factory.

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